

North Liberty Recreation Department



Field Use Application

Date: _____

Name of Group: _____

Contact Person: _____

On Site Contact Person: _____

Address: _____ City: _____ Zip: _____

Phone: _____ E-Mail: _____

General Information:

- Practice/game reservations will be taken starting on the first Wednesday of February every year through a live draft held at the NL Recreation Center at 6:00 pm, **date could change so please contact the NL Recreation Department prior to this time.** Tournaments can be scheduled a year in advance with a deposit, the deposit will be deposited and can be used to pay on the bill at the end of the tournament if there are no issues. **The Assistant Recreation Director should have received cancelling of any fields at least one month prior to the tournament, if this doesn't happen then the field deposit for each field not used will be forfeited.**
- Provide a certificate of insurance prior to the event listing the City of North Liberty as an additional insured on the Commercial General Liability Insurance with a combined single limit not less than \$1,000,000 per occurrence.
- Fees due either at time of reservation or can be billed if set up with the Assistant Recreation Director.
- Field rental includes bases and pitching rubber.
- Park Staff will drag fields only once per day.
- Renters must chalk fields. Renters can use rakes, chalkers and batters boxes provided by the City.
- Restroom: Key may be picked up at Recreation Center to unlock; at end of use keys must be returned or deposit will be kept.
- Pitching rubber distances: Pitching Rubber is moveable
Base distances: 60 foot bases on ten fields
65 foot bases on ten fields
70 foot bases on four fields
80 foot bases on four fields
- Fence distances: Seven youth fields: 200 feet
Two fields: 250 feet
Three fields: No fences

Fields Available:

Penn Meadows Fields # 1– 8
Koser, and Quail

Field Use Fees

Damage/Cleaning Deposit	\$50 per field tournaments only
Field Rental	\$15 per hour per field
Concession Stand Rental	\$300/Weekend Or \$200/Day
Chalk/ Diamond Dry	\$7.00/bag Chalk \$12.00/bag Diamond Dry

Date Requested: _____

Field (s) Requested: _____

Start Time: _____ End Time: _____

Description of Activity: Practice Game Tournament (please circle)

Pitching Distance needed: _____ Bases Distance needed: _____

Other Requests: _____

Signature: _____

If the fields or the area aren't in good condition after the rental of a tournament then some or all of the deposit will be kept to cover the cost and future rentals may be denied.

Office Use Only

Date Received: _____

Fields Reserved: _____

Deposit Paid: _____ Deposit Returned: _____

Rental Fees Paid: _____

Staff Initials: _____

Comments:

